

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on October 19, 2022

**Board Members:**

Mr. James Palatine, President  
Ms. Kathy Trapp, Treasurer  
Mr. Frank Burns, Trustee  
Ms. Beth Brownson, Trustee

Chief James Karasek  
Deputy Chief Jimmy Lahanis  
Ms. Chris Hardy, Recording Secretary  
Attorney Joe Nichele

**Visitors:**

Mr. Brian Chaplin

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Frank Burns present, Trustee Kathy Trapp present, Trustee Beth Brownson present. It was determined that a quorum was present.

**Reading of Minutes:**

Trustee Palatine requested a motion to dispense with the reading of the minutes of the September 21, 2022 regular meeting and approve them as written. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.

4 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to dispense with the reading of the minutes of the September 27, 2022 special meeting and approve them as written. Trustee Brownson so moved to approve as modified. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.

4 ayes, 0 nays, 0 abstain. Approved.

**Treasurer's Report:**

Trustee Trapp read the September Treasurer's Report which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Burns seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.

4 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$1,478,477.01. Trustee Brownson so moved. Trustee Palatine seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.

4 ayes, 0 nays, 0 abstain. Approved.

**Attorney Report:**

Attorney Nichele advised that Resolution 22-R-5 Resolution Authorizing the Illinois Municipal League to Collect the 2% Foreign Fire Insurance License Fee for the Darien-Woodridge Fire Protection District allows the Illinois Municipal League to collect fees on behalf of the District and distribute directly to the District.

**Old Business:**

No Old Business

**New Business:**

- a) Roll Call Consideration to Appoint Beth Brownson to Vacant Secretary of the Board Position. Trustee Palatine moved to appoint Trustee Beth Brownson to the vacant Secretary of the Board position. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
4 ayes, 0 nays, 0 abstain. Approved.
- b) Approval of Resolution Authorizing the Illinois Municipal League to Collect the 2% Foreign Fire Insurance License Fee for the Darien-Woodridge Fire Protection District. Trustee Palatine requested a motion to approve Resolution 22-R-5 Authorizing the Illinois Municipal League to Collect the 2% Foreign Fire Insurance License Fee for the Darien-Woodridge Fire Protection District. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
4 ayes, 0 nays, 0 abstain. Approved.
- c) Declare UniMac Washer-Extractor as Surplus. Trustee Palatine requested a motion to declare the UniMac washer-extractor as surplus. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
4 ayes, 0 nays, 0 abstain. Approved.

**Correspondence:**

Staff shared a thank you card received from Trustee Chris English's family expressing appreciation for support following the passing of Chris.

**Chief Administrator's Report:**

Overview was given by Fire Chief/Administrator Karasek.

**Board of Fire Commissioners Report:**

Commissioner Cryer advised the Fire Commissioners will be meeting on Thursday, November 10, 2022 at 2:00 p.m.

**Public Comment:**

There was no Public Comment.

**Closed Session:**

No Closed Session.

Darien-Woodridge Fire District  
Board of Trustees Meeting Minutes  
October 19, 2022

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
4 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 6:47 p.m.

Mary "Beth" Brownson  
Mary "Beth" Brownson, Secretary