

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on October 18, 2023.

Board Members:

Mr. James Palatine, President	Chief James Karasek
Ms. Kathy Trapp, Treasurer	Deputy Chief Jimmy Lahanis
Ms. Mary Elizabeth Brownson, Secretary	Deputy Chief Jamie Tunk
Mr. Brian Chaplin, Trustee	Attorney Joe Nichele
Mr. Timothy Waz, Trustee	Christine Hardy, Recording Secretary

Visitors:

Commissioner Ed Cryer, Commissioner Dominic Marsiglio, Commissioner Julia Beckman and Mr. James Howard, Governmental Accounting

Trustee Palatine called the regular meeting to order at 6:30 p.m. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Reading of Minutes:

Regular Meeting held September 20, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the September 20, 2023 regular meeting and approve them as written. Trustee Chaplin so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Special Meeting held October 4, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the October 4, 2023 special meeting and approve them as written. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Closed Session Meeting held August 16, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the August 16, 2023 closed session minutes and approve them as written but not release. Trustee Waz so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, abstain; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 1 abstain. Approved.

Closed Session Meeting held August 30, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the August 30, 2023 closed session minutes and approve them as written but not release. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Closed Session Meeting held September 20, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the September 20, 2023 closed session minutes and approve them as written but not release. Trustee Waz so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Closed Session Meeting held October 4, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the October 4, 2023 closed session minutes and approve them as written but not release. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 4 Month(s) Ended September 30, 2023 – Fiscal Year 24 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$1,228,049.44. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele advised he will be working with James Howard, Governmental Accounting, Inc. relating to the Truth in Taxation process. Updates will be provided at future meetings.

Attorney Nichele further advised the updated Illinois State Tollway Authority Intergovernmental Agreement was on the agenda for consideration and approval. The original agreement dated back to the 1990's and the updated agreement allows for increased incident reimbursement to the Darien-Woodridge Fire Protection District.

Old Business:

None.

New Business:

- a) Consideration and Approval of Deputy Fire Chief Jamie Tunk's Employment Agreement
 - Trustee Palatine requested a motion to approve the Deputy Fire Chief Employment Agreement for Deputy Fire Chief Jamie Tunk as presented. Trustee Trapp so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- b) Swearing In of Jamie Tunk to the Position of Deputy Fire Chief
 - Battalion Chief Jamie Tunk was sworn in as Deputy Fire Chief by Trustee Palatine.
- c) Recognition of Firefighter/Paramedic Ryan Morgan
 - Fire Chief Karasek presented Firefighter Ryan Morgan with a Chief's Citation Award for his off-duty lifesaving efforts on August 20, 2023 in Frankfort, Illinois.
- d) Consideration of a Motion to Approve Resolution 23-R-6 Resolution Authorizing an Intergovernmental Agreement Between the Illinois State Tollway Authority.
 - Trustee Palatine requested a motion to approve Resolution 23-R-6 Authorizing an Intergovernmental Agreement Between the Illinois State Tollway Authority. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- e) Station 89 – Electrical Work Bid Process Approval
 - Trustee Palatine requested a motion to authorize staff to engage in a competitive bid process for Station 89 electrical work. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Correspondence:

Trustee Waz supplied a copy of a Conservation Foundation mailing for an event scheduled for Thursday, October 26th.

Chief Administrator's Report:

Overview was given by Chief Karasek.

Deputy Chief's Report:

Overview provided by Deputy Chief Lahanis. As part of his report, Deputy Chief Lahanis also noted that Ladder Truck 89 was currently out of service and in need of repairs. Trustee Waz inquired on the scheduled maintenance process and if it were followed. Staff to provide additional updates at the November Board of Trustees Meeting.

Board of Fire Commissioners Report:

No Report.

Public Comment:

No Public Comment.

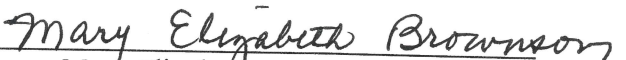
Closed Session:

No Closed Session.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:31 p.m.



Mary Elizabeth Brownson, Secretary