

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on March 20, 2024.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichele
Mr. Brian Chaplin, Trustee	Christine Hardy, Recording Secretary
Mr. Timothy Waz, Trustee	

Visitors:

Commissioner Dominic Marsiglio and Bradley O'Sullivan - Governmental Accounting.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Reading of Minutes:

Regular Meeting held February 21, 2024

Trustee Palatine requested a motion to dispense with the reading of the minutes of the February 21, 2024 regular meeting and approve them as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. Bradley O'Sullivan, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 9 Month(s) Ended February 29, 2024 – Fiscal Year 24 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$686,848.28. Trustee Waz so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele advised the end of the fiscal year is approaching and a budget timeline will be presented at the next meeting.

Trustee Waz requested an update on training requirements discussed at the previous meeting. Attorney Nichele advised that an email was sent outlining the requirements.

Old Business:

a) Consideration and Approval of Audit Firm Proposal

- As requested at the February 21, 2024 regular board meeting, additional audit firms were contacted and proposals requested. In addition to the Seldon Fox proposal, an additional proposal from Sikich LLP was received and presented. Trustee Waz expressed concern pertaining to a three-year commitment in the event there were any issues with the selected firm.
- Trustee Trapp made a motion to approve a three-year agreement with Seldon Fox as presented contingent upon the Pension Fund audit being included in the total cost. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, abstain; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, abstain. 3 ayes, 0 nays, 2 abstain. Approved.

New Business:

a) Probationary New Hire Swear In

- Fire Commissioner Dominic Marsiglio swore in Jesse Whitlock as probationary firefighter/paramedic.
- Fire Commissioner Dominic Marsiglio swore in Collins Childs as probationary firefighter/paramedic.

b) Recognition of Successful Probationary Period Completion.

- Fire Commissioner Dominic Marsiglio recognized firefighter/paramedic Matthew Noyes for successfully completing the one year probationary period as a Darien-Woodridge Fire District member.

Correspondence:

Chief Lahanis shared Summit Fire Department correspondence thanking Darien-Woodridge Fire District for assistance on a February 16, 2024 hazmat material spill.

Chief Administrator's Report:

Overview provided by Chief/Administrator Lahanis.

Deputy Chief's Report:

Overview provided by Deputy Chief Tunk.

Board of Fire Commissioners Report:

Commissioner Marsiglio advised with the swearing in of the two newest members earlier that the Darien-Woodridge Fire District is now fully staffed.

Public Comment:

No Public Comment.

Closed Session:

No Closed Session.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:31 p.m.

Mary Elizabeth Brownson
Mary Elizabeth Brownson, Secretary