

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on January 17, 2024.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichele
Mr. Brian Chaplin, Trustee	Christine Hardy, Recording Secretary
Mr. Timothy Waz, Trustee	

Visitors:

Commissioner Ed Cryer, Commissioner Dominic Marsiglio, Commissioner Julia Beckman, Brittany Brandt – Brandt & Assoc. and Mr. James Howard - Governmental Accounting (virtually).

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp absent, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Trustee Palatine requested a Trustee to serve as the Acting Treasurer in the absence of Trustee Trapp. Trustee Palatine appointed Trustee Timothy Waz as the temporary treasurer for the January 17, 2024 Board of Trustees Meeting.

Reading of Minutes:

Regular Meeting held December 13, 2023

Trustee Palatine requested a motion to dispense with the reading of the minutes of the December 13, 2023 regular meeting and approve them as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 7 Month(s) Ended December 31, 2023 – Fiscal Year 24 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Chaplin so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$680,012.56. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele advised review of closed session meeting minutes was on the agenda. He also advised he is working on a draft Decennial Committee report for review at a future meeting.

Old Business:

None.

New Business:

- a) Recognition of Successful Probationary Period Completion – Firefighter/Paramedic Douglas Shilney.
 - Commissioner Ed Cryer recognized Firefighter/Paramedic Douglas Shilney on successfully completing his one-year probationary period. A family member pinned Doug with his new badge.
 - Trustee Palatine requested a motion to acknowledge Firefighter/Paramedic Douglas Shilney's probationary period completion. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved
- b) Presentation of the 2022-2023 Audit.
 - Brittany Brandt, Brandt & Associates was present and provided an overview of the completed audit.
 - Trustee Palatine requested a motion to approve the 2022-2023 Audit as presented. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved
- c) Consideration of a Motion to Review and Release the minutes from the Previous Closed Session Meeting Dates of 06.16.2021, 09.15.2021, 04.20.2022, 05.18.2022, 09.21.2022, 11.09.2022, 08.16.2023, 08.30.2023, 09.20.2023 and 10.04.2023.
 1. 06.16.2021 Closed Session Meeting Minutes:
 - Trustee Waz moved to not release the 06.16.2021 Closed Session Meeting Minutes. Trustee Chaplin seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

2. 09.15.2021 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 09.15.2021 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
3. 04.20.2022 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 04.20.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
4. 05.18.2022 Closed Session Meeting Minutes:
 - Trustee Waz moved to not release the 05.18.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
5. 09.21.2022 Closed Session Meeting Minutes:
 - Trustee Waz moved to not release the 09.21.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
6. 11.09.2022 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 11.09.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
7. 08.16.2023 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 08.16.2023 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
8. 08.30.2023 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 08.30.2023 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.
9. 09.20.2023 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 09.20.2023 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Darien-Woodridge Fire Protection District
Board of Trustees Meeting Minutes
January 17, 2024

10.10.04.2023 Closed Session Meeting Minutes:

- Trustee Waz moved to release the 10.04.2023 Closed Session Meeting Minutes. Trustee Chaplin seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Correspondence:

Chief Lahanis shared correspondence thanking Darien-Woodridge Fire District members for excellent service provided on an emergency call on January 13, 2024.

Chief Administrator's Report:

Overview provided by Chief/Administrator Lahanis. Chief Lahanis shared information on two recent Darien-Woodridge Fire District structure fires.

Deputy Chief's Report:

Overview provided by Deputy Chief Tunk.

Board of Fire Commissioners Report:

Commissioner Cryer advised the firefighter/paramedic test portion of the hiring process has been completed. A total of eight candidates completed the testing portion and interviews will be scheduled in early February.

Public Comment:

No Public Comment.

Closed Session:

No Closed Session.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:18 p.m.


Mary Elizabeth Brownson, Secretary