

**MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES**

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on June 17, 2026.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Fire Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichele
Mr. Timothy Waz, Trustee	Christine Hardy, Recording Secretary
Ms. Krystal Roberts, Trustee	

Visitors:

Attorney Joe Nichele, Momkus LLP; Fire Commissioner Ed Cryer; Sam Matranga, Governmental Accounting (virtually); Jason and Amy Burrows and Recording Secretary Christine Hardy.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp absent, Trustee Mary Brownson absent, Trustee Timothy Waz present and Trustee Krystal Roberts present. It was determined that a quorum was present.

In the absence of Trustees Brownson and Trapp, Trustee Palatine requested that Trustee Waz serve as Acting Treasurer and Trustee Roberts serve as Acting Secretary for the meeting.

Reading of Minutes:

Regular Meeting held May 20, 2026

Attorney Nichele advised a quorum of members in attendance at the May 20th meeting would be required to approve the minutes. Trustee Roberts was not present at that meeting. Approval will be tabled until the next meeting.

Special Meeting held May 27, 2026

Trustee Palatine requested a motion to dispense with the reading of the minutes of the May 27, 2026 special meeting and approve and release them as written. Trustee Waz so moved. Trustee Roberts seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz, aye; Trustee Roberts, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. Sam Matranga, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 12 Month(s) Ended May 31, 2026 – Fiscal Year 26 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Waz so moved. Trustee Roberts seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz, aye; Trustee Roberts, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$745,098.15. Trustee Waz so moved. Trustee Roberts seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz; Trustee Roberts. 3 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele was present and advised the July 15th meeting will include a public hearing and approval of the budget ordinance. He expressed the importance of having a quorum at the meeting. The 2027 calendar year budget will be presented later this year.

Attorney Nichele further advised Resolution 26-R-3 Adopting an Updated Policy Prohibiting Harassment, Discrimination, Bullying and Retaliation was included on the agenda for approval. The policy conforms with Illinois law.

Chief Administrator's Report:

Chief Lahanis provided an overview of department activities.

Village of Woodridge TIF District Update:

- Staff are still awaiting an update on the planned Village of Woodridge TIF district IGA.

City of Darien TIF District Update:

- No further updates.

Code of Conduct and Anti-Harassment Policy Updates:

- The policies were updated as it had been several years since the last update.

Capital Expenditure Request:

- A capital expenditure request to purchase a battery operated Amkus tool is included on the agenda for approval. The District was awarded an OSFM grant which will cover the cost of the new tool.

Additional Activities:

- The status of on duty/off duty employee leaves was provided.
- The current probationary member continues to excel.

Deputy Chief's Report:

No Report.

Old Business:

No old business for discussion.

New Business:

Presentation and Consideration of a Motion to Appoint Jason Burrows to Board of Fire Commissioners

- Commissioner Burrows introduced himself and provided a background on his community involvement as well as personal interests.
- Trustee Palatine requested a motion to approve the appointment of Jason Burrows as Fire Commissioner Edward for a term beginning July 1, 2026 through June 30, 2029. Trustee Roberts so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz, aye; Trustee Roberts, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Presentation of Resolution 26-R-3 Resolution Adopting an Updated Policy Prohibiting Harassment, Discrimination, Bullying and Retaliation

- Trustee Palatine requested a motion to approve Resolution 26-R-3 Resolution Adopting an Updated Policy Prohibiting Harassment, Discrimination, Bullying and Retaliation. Trustee Waz so moved. Trustee Roberts seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz, aye; Trustee Roberts, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Capital Expenditure Request – Amkus Battery-Operated Extrication Tool

- Trustee Palatine requested a motion to approve the capital expenditure for the purchase of an Amkus battery-operated extrication tool. Trustee Roberts so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz, aye; Trustee Roberts, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Correspondence:

Chief Lahanis shared a thank you letter from Chief David Godek, Clarendon Hills Fire Department expressing appreciation for assistance with a car fire at the Clarendon Hills Police Department on May 9, 2026.

Board of Fire Commissioners Report:

Commissioner Cryer advised the Board of Fire Commissioners has been working on updated Rules & Regulations for final approval after the new CBA is negotiated. He further advised the Lieutenant promotional assessment center and written test will be conducted in July. The current firefighter eligibility list is due to expire this fall and a new list will need to be established.

Public Comment:

No public comment.

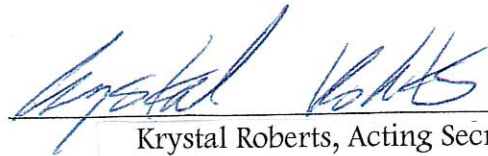
Closed Session:

No closed session was held.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Roberts seconded. Roll call vote: Trustee Palatine, aye; Trustee Waz, aye; Trustee Roberts, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:02 p.m.



Krystal Roberts, Acting Secretary