

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on January 15, 2025.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Fire Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichele
Mr. Brian Chaplin, Trustee	Christine Hardy, Recording Secretary
Mr. Timothy Waz, Trustee	

Visitors:

Fire Commissioner Ed Cryer, Fire Commissioner Dominic Marsiglio and Recording Secretary Christine Hardy. James Howard, Governmental Accounting and Ed Tracy, Seldon Fox attending the meeting remotely.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Reading of Minutes:

Regular Meeting held December 11, 2024

Trustee Palatine requested a motion to dispense with the reading of the minutes of the December 11, 2024 regular meeting and approve and release them as written. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplain, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Closed Session Meeting held December 11, 2024

Trustee Palatine requested a motion to dispense with the reading of the minutes of the December 11, 2024 closed session meeting and approve them as written. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplain, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 7 Month(s) Ended December 31, 2024 – Fiscal Year 25 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

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Board of Trustees Meeting Minutes
January 15, 2025

Trustee Palatine requested a motion to approve disbursements for a total of \$768,651.66. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele advised Resolution 25-R-1 A Resolution Authorizing the Execution of an Agreement with MacQueen Equipment LLC for the Purchase of One (1) Replacement Fire Ladder Truck for a Total Amount Not to Exceed \$2,033,000 was included on the agenda for review and approval. He said he worked with MacQueen on a few agreement amendments including indemnification and feels comfortable with the agreement as drafted. Board of Trustees authorization is needed to allow Chief Lahanis to execute the agreement on behalf of the Fire District.

Old Business:

Closed Session Meeting held November 13, 2024

Trustee Palatine requested a motion to dispense with the reading of the minutes of the November 13, 2024 closed session meeting and approve them as submitted. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplain, abstain; Trustee Waz, aye. 4 ayes, 0 nays, 1 abstain. Approved.

New Business:

Presentation of the Fiscal Year 2023-2024 Audit

Mr. Ed Tracy, Seldon Fox Ltd reviewed a draft copy of the Fiscal Year 2023-2024 Audit as prepared by Seldon Fox. A final draft will be forwarded upon completion.

Consideration and Approval of Resolution 25-R-1 A Resolution Authorizing the Execution of an Agreement with MacQueen Equipment LLC for the Purchase of One (1) Replacement Fire Ladder Truck for a Total Amount Not to Exceed \$2,033,000.

Trustee Palatine requested a motion to approve Resolution 25-R-1 A Resolution Authorizing the Execution of an Agreement with MacQueen Equipment LLC for the Purchase of One (1) Replacement Fire Ladder Truck for a Total Amount Not to Exceed \$2,033,000 Trustee Trapp so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplain, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Consideration of a Motion to Review and Release the Minutes from the Previous Closed Session Meeting Dates of 06.16.2021, 06.19.2024, 07.17.2024, 08.21.2024, 10.16.2024, 11.13.2024 and 12.11.2024

- 06.16.2021 Closed Session Meeting Minutes:
 - Trustee Trapp moved to release the 06.16.2021 Closed Session Meeting Minutes. Trustee Chaplin seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0

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nays, 0 abstain. Approved.

- 06.19.2024 Closed Session Meeting Minutes:
 - Trustee Trapp moved to not release the 06.19.2024 Closed Session Meeting Minutes. Trustee Waz seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- 07.17.2024 Closed Session Meeting Minutes:
 - Trustee Waz moved to not release the 07.17.2024 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- 08.21.2024 Closed Session Meeting Minutes:
 - Trustee Brownson moved to not release the 08.21.2024 Closed Session Meeting Minutes. Trustee Trapp seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- 10.16.2024 Closed Session Meeting Minutes:
 - Trustee Waz moved to release the 10.16.2024 Closed Session Meeting Minutes. Trustee Trapp seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- 11.13.2024 Closed Session Meeting Minutes:
 - Trustee Trapp moved to release the 11.13.2024 Closed Session Meeting Minutes. Trustee Waz seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- 12.11.2024 Closed Session Meeting Minutes:
 - Trustee Waz moved to not release the 12.11.2024 Closed Session Meeting Minutes. Trustee Trapp seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Correspondence:

Fire Chief Lahanis advised the following correspondence was received.

- Thank you card from resident Tomas McNamara expressing gratitude for services on a recent EMS call.
- Thank you card from resident Ed Joyce expressing gratitude for the exceptional care provided to his mother.

Chief Administrator's Report:

Overview provided by Chief/Administrator Lahanis.

- Strategic plan meetings have started. Updates will be provided when available.
- Chief Lahanis and Deputy Chief Tunk will be attending the NIAFPD conference on January 31st and February 1st.
- The Annual Awards Ceremony will be held on Saturday, February 15th. Additional event information to be emailed.
- The annual Shop with a Hero Program was a success. Gratitude was expressed to all who assisted with it.
- Battalion Chief Vince Phillips submitted his intent to retire letter to be effective September 2025. The Battalion Chief testing process will be conducted.

Deputy Chief's Report:

Deputy Chief Tunk provided an overview of department responses and activities.

- Several grant requests have been submitted.
- Several members are attending required classes to be eligible for the battalion chief testing process.

Board of Fire Commissioners Report:

Commissioner Cryer advised he did not have anything to report.

Public Comment:

No Public Comment.

Closed Session:

No Closed Session.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:22 p.m.

Mary Elizabeth Brownson, Secretary