

Darien-Woodridge Fire Protection District  
Board of Trustees Meeting Minutes  
August 20, 2025

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on August 20, 2025.

Board Members:

|  |                                      |
|--|--------------------------------------|
| Mr. James Palatine, President          | Fire Chief Jimmy Lahanis             |
| Ms. Kathy Trapp, Treasurer             | Deputy Fire Chief Jamie Tunk         |
| Ms. Mary Elizabeth Brownson, Secretary | Attorney Joe Nichelle                |
| Mr. Timothy Waz, Trustee               | Christine Hardy, Recording Secretary |
| Ms. Krystal Roberts, Trustee           |                                      |

Visitors:

Fire Commissioner Ed Cryer; Fire Commissioner Dominic Marsiglio; James Howard, Governmental Accounting and Recording Secretary Christine Hardy.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Krystal Roberts present and Trustee Timothy Waz present. It was determined that a quorum was present.

**Reading of Minutes:**

Regular Meeting held July 16, 2025

Trustee Palatine requested a motion to dispense with the reading of the minutes of the July 16, 2025 regular meeting and approve and release them as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Waz, aye; Trustee Roberts, aye. 5 ayes, 0 nays, 0 abstain. Approved.

**Treasurer's Report:**

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 2 Month(s) Ended July 31, 2025 – Fiscal Year 26 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Waz, aye; Trustee Roberts, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$881,349.44. Trustee Trapp so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Waz, aye; Trustee Roberts, aye. 5 ayes, 0 nays, 0 abstain. Approved.

**Attorney Report:**

Attorney Nichelle advised he did not have anything to report.

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**Old Business:**

None

**New Business:**

None

**Correspondence:**

None

**Chief Administrator's Report:**

Chief Lahanis provided an overview of department activities.

- Battalion Chief Vince Phillips will be retiring after 23 years of service effective September 4, 2025. His last day on shift will be Monday, September 1, 2025.
- A promotional ceremony will be held on Friday, September 5, 2025 at 4:30 pm. Promotions to include Lt. Mike Schleich to Battalion Chief rank and FF/PM Robin Skamser to Lieutenant rank.
- Village of Woodridge and City of Darien TIF districts appear to be moving forward. Additional information will be presented when available.
- The DuPage ETSB IGA is currently in review between ETSB and DuComm. Updates will be provided once available.

**Deputy Chief's Report:**

Deputy Chief Tunk provided an overview of department responses and activities.

- A total of 400 emergency response calls were documented in July bringing the year to date emergency response calls to 2,329.
- Fire Prevention Week Open House will be held on Saturday, October 11<sup>th</sup> from 10am to 1pm. Several activities are planned to include a medical helicopter landing.

**Board of Fire Commissioners Report:**

Commissioner Cryer advised the Board of Fire Commissioners will meet on Thursday, August 21<sup>st</sup> at 2pm. The agenda includes Fire Commissioner workbook and new hire reviews.

**Public Comment:**

No Public Comment.

**Closed Session:**

No Closed Session.

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Waz, aye; Trustee Roberts, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 6:50 p.m.

*Mary Elizabeth Brownson*  
Mary Elizabeth Brownson, Secretary