

Darien-Woodridge Fire Protection District  
Board of Trustees Meeting Minutes  
June 18, 2025

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lynian Ave., Darien, Illinois on June 18, 2025.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Fire Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichelle
Mr. Timothy Waz, Trustee	Christine Hardy, Recording Secretary
Ms. Krystal Roberts, Trustee	

Visitors:

Fire Commissioner Ed Cryer; Bradley O'Sullivan, Governmental Accounting and Recording Secretary Christine Hardy.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson absent, Trustee Timothy Waz present and Trustee Krystal Roberts present. It was determined that a quorum was present.

In Trustee Brownson's absence, President Palatine appointed Trustee Waz as Acting Secretary for the June 18, 2025 meeting.

**Reading of Minutes:**

Regular Meeting held May 21, 2025

Trustee Palatine requested a motion to dispense with the reading of the minutes of the May 21, 2025 regular meeting and approve and release them as written. Trustee Waz so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Waz, aye; Trustee Roberts, abstain. 3 ayes, 0 nays, 1 abstain. Approved.

**Treasurer's Report:**

Mr Bradley O'Sullivan, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 12 Month(s) Ended May 31, 2025 – Fiscal Year 25 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Waz so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Waz, aye; Trustee Roberts, aye. 4 ayes, 0 nays, 0 abstain. Approved.

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Trustee Palatine requested a motion to approve disbursements for a total of \$954,244.79. Trustee Trapp so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Waz, aye; Trustee Roberts, aye. 4 ayes, 0 nays, 0 abstain. Approved.

**Attorney Report:**

Attorney Nichele advised the Budget Appropriation Ordinance would be presented at the July 16, 2025 meeting. He will be working with James Howard, Governmental Accounting, to provide a draft copy of the ordinance prior to the meeting. The Ordinance grants the District authority to spend budget money.

**Old Business:**

None.

**New Business:**

- a) Presentation and Discussion of Fiscal Year 2025-2026 Draft Budget
  - Bradley O'Sullivan, Governmental Accounting, provided a review of the proposed FY 2025-2026 budget.

**Correspondence:**

- Chief Lahanis said a thank you note was received from Remy, Kelsey and Matt Jatczak expressing appreciation for stopping by Remy's birthday party. Instead of gifts each guest brought a donation which was then donated to the Darien-Woodridge Fire District. The funds will be used towards the Shop with a Hero program conducted each holiday season.

**Chief Administrator's Report:**

Chief Lahanis provided an overview of department activities.

- The Battalion Chief promotional process written exam will be administered on Friday, June 20<sup>th</sup>. Upon completion an initial eligibility list will be posted.
- The newest probationary member has met expectations and continues to progress through his probationary book.
- FF/PM Stapleton and his wife welcomed a baby girl on May 5<sup>th</sup>.
- Headquarters and Station 90 asphalt work is scheduled to begin the end of June with a one week completion period.
- The City of Darien and the Village of Woodridge are both exploring possible TIF districts.
- The new district website should be active within a couple of weeks.

**Deputy Chief's Report:**

Deputy Chief Tunk provided an overview of department responses and activities.

- Emergency response calls have continued to trend upwards over the previous year.
- The Darien PD expressed thanks for participating in the Cops & Bobbers event.

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**Board of Fire Commissioners Report:**

Commissioner Cryer advised the BC testing process is on schedule. Promotions and hiring will all take place this fall.

**Public Comment:**

No Public Comment.

**Closed Session:**

No Closed Session.

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Waz, aye; Trustee Roberts, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:04 p.m.



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Timothy Waz, Acting Secretary