

Darien-Woodridge Fire Protection District
Board of Trustees Meeting Minutes
March 19, 2025

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on March 19, 2025.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Fire Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichelle
Mr. Brian Chaplin, Trustee	Christine Hardy, Recording Secretary
Mr. Timothy Waz, Trustee	

Visitors:

Fire Commissioner Ed Cryer and Recording Secretary Christine Hardy. James Howard, Governmental Accounting, attended the meeting remotely.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Trustee Palatine introduced Ms. Krystal Roberts and explained she was running as a Darien Woodridge Fire Protection District write in candidate in the upcoming election process.

Reading of Minutes:

Regular Meeting held February 19, 2025

Trustee Palatine requested a motion to dispense with the reading of the minutes of the February 19, 2025 regular meeting and approve and release them as written. Trustee Waz so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplain, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 9 Month(s) Ended February 28, 2025 – Fiscal Year 25 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

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Trustee Palatine requested a motion to approve disbursements for a total of \$588,136.03. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichelle advised he had nothing to report.

Old Business:

None.

New Business:

Automatic CPR Device Demonstration

BC Shawn Lamb and duty crews provided a demonstration on the automatic CPR device. Crews provided an emergency response simulation to better educate board members on CPR device operation.

Correspondence:

Fire Chief Lahanis advised the following correspondence was received.

- Thank you note received from Vitalant expressing gratitude for hosting the Darien Community Blood Drive events. A total of 23 units of blood were collected from 24 donors.
- A customer service survey was received from Germaine Moore, Hillside Lane, expressing appreciation for emergency medical services provided on January 3, 2025.
- A customer service survey was received from Joan Tepavchevich, Francis Ct., expressing appreciation for emergency medical services provided on February 26, 2025.

Chief Administrator's Report:

Overview provided by Chief/Administrator Lahanis.

- A Strategic Plan Stakeholder meeting has been scheduled for March 26th from 6:00 pm to 8:00 pm. Two board members can attend. Notification was provided for any area residents interested in participating. Any interested parties should contact Deputy Fire Chief Jamie Tunk.
- Attorney Nichelle is reviewing the City of Darien Intergovernmental Agreement for paving services. Upon completion of the review process, board review will be necessary.
- Budget preparation is now underway. A draft budget presentation is planned for April or May.

Deputy Chief's Report:

Deputy Chief Tunk provided an overview of department responses and activities.

- A total of four members will be participating in the Battalion Chief testing process. A testing date of June 20th has been scheduled.

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Board of Fire Commissioners Report:

Commissioner Cryer advised a new member is in the hiring process due to a new firefighter/paramedic vacancy.

Public Comment:

No Public Comment.

Closed Session:

No Closed Session.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 6:54 p.m.

Mary Elizabeth Brownson

Mary Elizabeth Brownson, Secretary