

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien Police Department, 1710 Plainfield Rd., Darien, Illinois on September 21, 2022

Board Members:

Mr. James Palatine, President	Chief James Karasek
Ms. Kathy Trapp, Treasurer	Deputy Chief Jimmy Lahanis
Mr. Christopher English, Secretary	Ms. Chris Hardy, Recording Secretary
Mr. Frank Burns, Trustee	Attorney Joe Nichele
Ms. Beth Brownson, Trustee	

Visitors:

Mr. James Howard, Governmental Accounting, Inc.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Frank Burns absent, Trustee Christopher English absent, Trustee Kathy Trapp present, Trustee Beth Brownson present. It was determined that a quorum was present.

Trustee Palatine requested, in memory of Trustee Christopher English, a moment of silence.

Trustee Palatine requested a Trustee to serve as the Acting Secretary. Trustee Brownson volunteered to be Acting Secretary in the absence of Trustee English.

**Reading of Minutes:**

Trustee Palatine requested a motion to dispense with the reading of the minutes of the August 17, 2022 regular meeting and approve them as written. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, abstain.

3 ayes, 0 nays, 0 abstain. Approved.

**Treasurer's Report:**

Mr. James Howard read the June Treasurer's Report which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Palatine seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye.

3 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$654,119. Trustee Brownson so moved. Trustee Palatine seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye.

3 ayes, 0 nays, 0 abstain. Approved.

**Attorney Report:**

No Report.

**Old Business:**

No Old Business

**New Business:**

- a) Approval of Capital Expenditure for a New Station 89 IT/Server Room Air Conditioning Unit at a cost not to exceed \$8,950 through John Maier Company. Trustee Palatine requested a motion to approve the Capital Expenditure for a New Station 89 IT/Server Room Air Conditioning Unit at a cost not to exceed \$8,950 through John Maier Company. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye. 3 ayes, 0 nays, 0 abstain. Approved.
  
- b) Approval of a Capital Expenditure for Two (2) Station 89 Kitchen Exhaust Fans at a cost not to exceed \$5,250 through John Maier Company. Trustee Palatine requested a motion to approve the capital expenditure for two (2) Station 89 Kitchen Exhaust Fans at a cost not to exceed \$5,250 through John Maier Company. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye. 3 ayes, 0 nays, 0 abstain. Approved.

**Correspondence:**

Staff shared a thank you card received from the Westmont Fire Department for participation in their annual Cruising Night event.

**Chief Administrator's Report:**

Overview was given by Fire Chief/Administrator Karasek.

**Board of Fire Commissioners Report:**

No Report.

**Public Comment:**

There was no Public Comment.

**Closed Session:**

Trustee Palatine requested a motion to recess to Closed Session to discuss personnel matters. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye. 3 ayes, 0 nays, 0 abstain. Approved.

Meeting recessed at 6:44 p.m.

The regular meeting was reconvened at 6:55 p.m. Roll call: Trustee Palatine present, Trustee Burns absent, Trustee English absent, Trustee Trapp present, Trustee Brownson present. It was determined that a quorum was present.

Darien-Woodridge Fire District  
Board of Trustees Meeting Minutes  
September 21, 2022

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Trapp so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson. 3 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 6:58 p.m.

*Beth Brownson*

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Beth Brownson, Acting Secretary