

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on December 14, 2022.

**Board Members:**

Mr. James Palatine, President	Chief James Karasek
Ms. Kathy Trapp, Treasurer	Deputy Chief Jimmy Lahanis
Mr. Frank Burns, Trustee	Ms. Chris Hardy, Recording Secretary
Ms. Beth Brownson, Trustee	Attorney Joe Nichele
Mr. Brian Chaplin, Trustee	

**Visitors:**

Mrs. James Howard, Governmental Accounting

Trustee Palatine opened a public hearing at 6:30 p.m. The Truth in Taxation hearing was being held for an extension of last year's tax levy by 5.4%. The notice of public hearing appeared in the newspapers as required. With no public comments, Trustee Palatine requested a motion to close the public hearing at 6:31 p.m.

At 6:31 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Frank Burns present, Trustee Kathy Trapp present, Trustee Beth Brownson absent, Trustee Brian Chaplin present. It was determined that a quorum was present.

**Reading of Minutes:**

Trustee Palatine requested a motion to dispense with the reading of the minutes of the November 9, 2022 regular meeting and approve them as written. Trustee Trapp so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, abstain; Trustee Trapp, aye; Trustee Chaplin, aye. 3 ayes, 0 nays, 1 abstain. Approved.

**Treasurer's Report:**

James Howard, Governmental Accounting, Inc. read the November Treasurer's Report which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Burns so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Chaplin, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$1,302,497.32. Trustee Chaplin so moved. Trustee Burns seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Chaplin, aye. 4 ayes, 0 nays, 0 abstain. Approved.

**Attorney Report:**

Attorney Nichele advised Ordinance 22-O-3 Ordinance Levying and Assessing Taxes of Darien-Woodridge Fire Protection District DuPage County, Illinois for 2022 and Resolution 22-R-6 Resolution Giving Instructions to the County Clerk were on the agenda for consideration. He advised this year it was necessary to levy and excess of 5.4%. He also reported that the legal health of this district was good at this time.

**Old Business:**

No Old Business

**New Business:**

- a) Presentation of 2021-2022 Audit. James Howard, Governmental Accounting, Inc. provided an overview of the 2021-2022 Audit as prepared by Wipfli, Inc.
- b) Presentation of Ordinance No. 22-O-3, Ordinance Levying and Assessing Taxes of Darien-Woodridge Fire Protection District, DuPage County, Illinois for 2022. Trustee Palatine requested a motion to approve Ordinance No. 22-O-3 as presented. Trustee Trapp so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Chaplin, aye.  
4 ayes, 0 nays, 0 abstain. Approved.
- c) Presentation of Resolution No. 22-R-6, Giving Instruction to the County Clerk. Trustee Palatine requested a motion to approve Resolution No. 22-R-6 as presented. Trustee Trapp so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Chaplin, aye.  
4 ayes, 0 nays, 0 abstain. Approved.
- d) Review and approval of 2023 Board of Trustees Meeting dates to be held monthly, third Wednesday, except for November and December, which will be held on the second Wednesday. Trustee Palatine requested a motion to approve the proposed 2023 Board of Trustees meeting dates as presented. Trustee Chaplin so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Chaplin, aye.  
4 ayes, 0 nays, 0 abstain. Approved.

**Correspondence:**

None.

**Chief Administrator's Report:**

Overview was given by Fire Chief/Administrator Karasek.

**Board of Fire Commissioners Report:**

Commissioner Cryer advised the Fire Commissioners will be swearing in a new member, Douglas Shilney on Friday, December 16, 2022 at 4:00 p.m. All Trustees are invited to attend.

**Public Comment:**

There was no Public Comment.

**Closed Session:**

There was no Closed Session.

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Trapp so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee Trapp, aye; Trustee Chaplin, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 6:54 p.m.

Mary "Beth" Brownson  
Mary "Beth" Brownson, Secretary

