

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on August 16, 2023.

Board Members:

Mr. James Palatine, President
Ms. Kathy Trapp, Treasurer
Ms. Mary Brownson, Secretary
Mr. Brian Chaplin, Trustee
Mr. Timothy Waz, Trustee

Chief James Karasek
Deputy Chief Jimmy Lahanis
Attorney Joe Nichele
Ms. Chris Hardy, Recording Secretary

Visitors:

Commissioner Dominic Marsiglio and Mr. James Howard, Governmental Accounting

Trustee Palatine called the regular meeting to order at 6:30 p.m. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp absent, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Trustee Palatine requested a Trustee to serve as the Acting Treasurer in the absence of Trustee Trapp. Trustee Waz volunteered. Trustee Palatine moved, seconded by Trustee Brownson to appoint Trustee Timothy Waz as the temporary treasurer for the August 16, 2023 Board of Trustees Meeting. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Reading of Minutes:

Trustee Palatine requested a motion to dispense with the reading of the minutes of the July 19, 2023 regular meeting and approve them as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 2 Month(s) Ended July 31, 2023 – Fiscal Year 24 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

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Trustee Palatine requested a motion to approve disbursements for a total of \$533,834.18. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele discussed agenda item pertaining to the Second Amendment to the Intergovernmental Automatic Response Agreement between the Lisle-Woodridge Fire Protection District and the Darien-Woodridge Fire Protection District. Attorney Nichele advised the amendment memorializes the practice of sharing and provides for maintenance services.

Old Business:

a) Consideration of a Motion to Review and Release the Minutes from Previous Closed Session Meeting Dates.

1. 06.16.2021 Closed Session Meeting Minutes:

- Trustee Palatine moved to approve the 06.16.2021 Closed Session Meeting Minutes as presented. Roll call vote: Trustee Palatine, aye; Trustee Brownson, abstain; Trustee Chaplin, abstain; Trustee Waz, abstain. 1 ayes, 0 nays, 3 abstain. Approved due to Trustee Palatine only active member present at 06.16.2021 meeting.
- Trustee Palatine moved to not release the 06.16.2023 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

2. 09.15.2021 Closed Session Meeting Minutes:

- Trustee Palatine moved to approve the 09.15.2021 Closed Session Meeting Minutes as presented. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, abstain; Trustee Waz, abstain. 2 ayes, 0 nays, 2 abstain. Approved due to Trustee Palatine and Trustee Brownson being the only active members present at 09.15.2021 meeting.
- Trustee Palatine moved to not release the 09.15.2021 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

3. 04.20.2022 Closed Session Meeting Minutes:

- Trustee Palatine moved to approve the 04.20.2022 Closed Session Meeting Minutes as presented. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, abstain; Trustee Waz, abstain. 2 ayes, 0 nays, 2 abstain. Approved due to Trustee Palatine and Trustee Brownson being the only active members present at 04.20.2022 meeting.
- Trustee Palatine moved to not release the 04.20.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

4. 05.18.2022 Closed Session Meeting Minutes:
 - Trustee Palatine moved to approve the 05.18.2022 Closed Session Meeting Minutes as presented. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, abstain; Trustee Waz, abstain. 2 ayes, 0 nays, 2 abstain. Approved due to Trustee Palatine and Trustee Brownson being the only active members present at 05.18.2022 meeting.
 - Trustee Palatine moved to not release the 05.18.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

5. 09.21.2022 Closed Session Meeting Minutes:
 - Trustee Palatine moved to approve the 09.21.2022 Closed Session Meeting Minutes as presented. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, abstain; Trustee Waz, abstain. 2 ayes, 0 nays, 2 abstain. Approved due to Trustee Palatine and Trustee Brownson being the only active members present at 09.21.2022 meeting.
 - Trustee Palatine moved to not release the 09.21.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

6. 11.09.2022 Closed Session Meeting Minutes:
 - Trustee Palatine moved to approve the 11.09.2022 Closed Session Meeting Minutes as presented. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, abstain. 3 ayes, 0 nays, 1 abstain. Approved.
 - Trustee Palatine moved to not release the 11.09.2022 Closed Session Meeting Minutes. Trustee Brownson seconded the motion. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

New Business:

- a) Recognition of Successful Probationary Period Completion for Firefighter Paramedic Tyler Barton
 - Fire Commissioner Dominic Marsiglio congratulated Firefighter Paramedic Tyler Barton on a successful probationary period completion.

- b) Consideration of a Motion to Approve the Capital Expenditure to Replace Station 89 Administration and Training Room Air Conditioner Units at a cost not to exceed \$35,850.00 through John Maier Company. Trustee Palatine requested a motion to approve, Trustee Chaplin so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, abstain. 3 ayes, 0 nays, 1 abstain. Approved

- c) Consideration of a Motion to Approve the Second Amendment to the Intergovernmental Automatic Response Agreement between the Lisle-Woodridge Fire Protection District and the Darien-Woodridge Fire Protection District. Trustee Palatine requested a motion to approve, Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

Correspondence:

Chief Karasek shared the following correspondence:

- York Center Fire Protection District thank you for assistance with the July 28, 2023 structure fire at 18W070 Royce Blvd., Oak Brook Terrace.
- Westmont Fire Department thank you for participation in the August 3, 2023 Cruisin Night event.

Chief Administrator's Report:

Overview was given by Chief Karasek.

Deputy Chief's Report:

Overview provided by Deputy Chief Lahanis.

Board of Fire Commissioners Report:

No Report.

Public Comment:

No Public Comment.

Closed Session:

Trustee Palatine requested a motion to recess to Closed Session to discuss personnel. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

The regular meeting recessed at 7:06 p.m.

The regular meeting was reconvened at 7:27 p.m. Roll call: Trustee Palatine present, Trustee Brownson present, Trustee Chaplin present, Trustee Waz present. It was determined that a quorum was present.

Adjourn:

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 4 ayes, 0 nays, 0 abstain. Approved.

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Meeting adjourned at 7:27 p.m.

Mary E Brownson

Mary "Beth" Brownson, Secretary