

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at Station 89 located at 7550 Lyman Avenue, Darien, Illinois on July 20, 2022

Board Members:

Mr. James Palatine, President	Chief James Karasek
Ms. Kathy Trapp, Treasurer	Deputy Chief Jimmy Lahanis
Mr. Christopher English, Secretary	Ms. Chris Hardy, Recording Secretary
Mr. Frank Burns, Trustee	Attorney Joe Nichele
Ms. Beth Brownson, Trustee	

Visitors:

Mr. James Howard, Governmental Accounting, Inc.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: James Palatine present, Frank Burns present, Christopher English present, Kathy Trapp present, Trustee Beth Brownson present. It was determined that a quorum was present.

**Reading of Minutes:**

Trustee Palatine requested a motion to dispense with the reading of the minutes of the June 15, 2022 regular meeting and approve them as written. Trustee English so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, abstain; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, abstain.  
3 ayes, 0 nays, 2 abstain. Approved.

Trustee Palatine requested a motion to dispense with the reading of the minutes of the July 6, 2022 special meeting and approve them as written. Trustee Burns so moved. Trustee English seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
5 ayes, 0 nays, 0 abstain. Approved.

**Treasurer's Report:**

Mr. James Howard read the June Treasurer's Report which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee English so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
5 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$1,502,112. Trustee English so moved. Trustee Burns seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, aye.  
5 ayes, 0 nays, 0 abstain. Approved.

#### Attorney Report:

Attorney Nichele advised Resolution 22-R-4 on the agenda for approval was a revised Resolution approved at the June meeting to include minor language changes. Legal staff is currently finalizing the Construction, Inc. contract for the Station Renovations project. The FY 2022-23 Budget is scheduled for a public hearing and approval at the August 17, 2022 Board of Trustees Meeting.

#### Old Business:

- a) Presentation and Approval of the Minutes for the Regular Meeting held May 18, 2022. Trustee Palatine requested a motion to approve the Regular Meeting Minutes dated May 18, 2022. Trustee English so moved. Trustee Burns seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, abstain; Trustee Brownson, aye. 4 ayes, 0 nays, 1 abstain. Approved.
- b) Presentation and Approval of Resolution 22-R-4 – Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings. Trustee Palatine requested a motion to approve Resolution 22-R-4 Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings. Trustee English so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- c) Capital Expense Update – Three (3) Replacement Staff Vehicles (Mobile Command Posts) – Fire Chief, Deputy Fire Chief and Battalion Chief. Trustee Palatine requested a motion to approve the capital expense as presented by staff. Trustee English so moved. Trustee Burns seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, aye. 5 ayes, 0 nays, 0 abstain. Approved.

#### New Business:

- a) Authorization to Declare Three (3) Current Vehicles as Surplus (Total Value - \$10,882-\$16,272) – 2001 Ford Expedition, 2008 Ford Explorer and 2013 Ford Taurus. Trustee Palatine requested a motion to declare three (3) vehicles as presented by staff as surplus. Trustee English so moved. Trustee Burns seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, aye. 5 ayes, 0 nays, 0 abstain. Approved.

#### Correspondence:

No correspondence to report.

#### Chief Administrator's Report:

Overview was given by Fire Chief/Administrator Karasek.

#### Board of Fire Commissioners Report:

Commissioner Cryer advised staff is currently processing three new hires. A tentative swear in date has been schedule for Friday, August 5, 2022.

#### Public Comment:

There was no Public Comment.

#### Closed Session:

No Closed Session.

Darien-Woodridge Fire District  
Board of Trustees Meeting Minutes  
July 20, 2022

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Burns so moved. Trustee English seconded. Roll call vote: Trustee Palatine, aye; Trustee Burns, aye; Trustee English, aye; Trustee Trapp, aye; Trustee Brownson, 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:12 p.m.

*But Brownson*

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Christopher English, Secretary