

MINUTES OF THE REGULAR MEETING OF THE
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on February 21, 2024.

Board Members:

Mr. James Palatine, President	Fire Chief Jimmy Lahanis
Ms. Kathy Trapp, Treasurer	Deputy Chief Jamie Tunk
Ms. Mary Elizabeth Brownson, Secretary	Attorney Joe Nichele
Mr. Brian Chaplin, Trustee	Christine Hardy, Recording Secretary
Mr. Timothy Waz, Trustee	

Visitors:

Commissioner Ed Cryer, Commissioner Dominic Marsiglio, Mr. James Howard - Governmental Accounting, and Residents Tom and Rachele Cameli.

At 6:30 p.m. Trustee Palatine called the regular meeting to order. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Brian Chaplin present and Trustee Timothy Waz present. It was determined that a quorum was present.

Reading of Minutes:

Regular Meeting held January 17, 2024

Trustee Palatine requested a motion to dispense with the reading of the minutes of the January 17, 2024 regular meeting and approve them as written. Trustee Waz so moved. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Treasurer's Report:

Mr. James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 8 Month(s) Ended January 31, 2024 – Fiscal Year 24 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$741,715.04. Trustee Chaplin so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Attorney Report:

Attorney Nichele advised he did not have any District information to report.

Old Business:

Trustee Palatine said a general discussion regarding capital/fleet expenditures was held at a previous meeting. Direction was given to prepare a fleet replacement plan for all District owned vehicles to be presented at the March Board of Trustees meeting.

New Business:

- a) Presentation of the Darien-Woodridge Fire Protection District Annual Financial Report.
 - Trustee Palatine requested a motion to accept the Darien-Woodridge Annual Financial Report for the 12 Months Ended May 31, 2023 as presented. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved

- b) Consideration and Approval of Seldon Fox Proposal and Letter of Intent
 - Trustee Palatine recused himself from discussion due to a potential conflict of interest.
 - After discussion, direction was given to obtain additional audit service proposals for review and consideration at the March 2024 Board of Trustees meeting. Additional direction was given to request both one (1) year and three (3) year proposals from each firm.

Correspondence:

Chief Lahanis shared correspondence thanking Darien-Woodridge Fire District FF/PM Natalie Johnson for an exceptional CPR/First Aid training class to a local Girl Scout Troop.

Chief Administrator's Report:

Overview provided by Chief/Administrator Lahanis.

Deputy Chief's Report:

Overview provided by Deputy Chief Tunk.

Board of Fire Commissioners Report:

Commissioner Cryer advised the firefighter/paramedic test portion of the hiring process is moving forward. A total of eight candidates completed the testing portion and seven interviews were conducted. Conditional offer letters were sent to two candidates and background/physicals will be completed.

Darien-Woodridge Fire Protection District
Board of Trustees Meeting Minutes
February 21, 2024

Public Comment:
No Public Comment.

Closed Session:
No Closed Session.

Adjourn:
There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:02 p.m.



Mary Elizabeth Brownson, Secretary