



DARIEN-WOODRIDGE

Firefighters' Pension Fund

7550 Lyman Avenue Darien, Illinois 60561 (630) 910-2200 Fax (630) 910-2203

PENSION MEETING MINUTES

Meeting held at 7550 Lyman Avenue, Darien, Il.

Date: 01/19/2021

Time: 10:00 a.m.

The Board of Trustees of the Darien-Woodridge Firefighters' Pension Fund conducted a regular meeting via video and teleconference on **January 19, 2021, at 10:00 a.m.** in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), recently amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent.

Attendance:

Board Members:

- X Wayne Messenger (President) (District Appointee-April 30, 2021) via Zoom
- X Mike Zessemos- (Active-April 30, 2021) via Zoom in at 10:06
- X Jay Worden (Secretary) (Retired April 30, 2022) In Person
- X Christopher English- (District Appointee-April 30, 2022) In Person
- X Brian Isley- (Active-April 30, 2023)

Others Attending:

- X Carolyn Welch Clifford, Attorney (Non-Voting) via Zoom
- X Kathy Trapp-Treasurer (Non-Voting) Via Zoom

Active Membership Attending:

J. Karasek

Public Comment Period:

None.

Reading of the Minutes:

Minutes of the November 10, 2020 Meeting.

Motion: To waive the reading of the minutes and to accept the minutes with one correction (grammatical).

Motion: Messenger 2nd: Worden Aye: Messenger, English and Worden. Nay: None Abstain: Isley

Approved by 3-0-1 by roll call vote.

There are no Closed minutes to be reviewed. (Six-month review)

Treasurer's Report:

The Board reviewed the financial statement from Lauterbach and Amen through 11/30/2020. Copy

attached. **Motion:** To approve the financial statement through November 30, 2020 as presented. Motion:

Worden 2nd: Isley. Aye: Worden, Isley, Messenger, English and Zessemos. Nay: None. Passed. 5-0.

Bills and Disbursements:

Motion: To pay the pending bills totaling \$71,091.01. Motion: English 2nd: Isley Aye: English, Isley, Messenger, Zessemos and Worden. Nay: None. Passed. 5-0

Investments:

1. Mr. Bruce Heniken made a presentation of the results of our investment portfolio as of 12/31/2020. Our portfolio is currently weighted with equities at 63% and 35% in fixed income and 2% in real assets. The performance of the fixed income portion in the midst of the pandemic was better than expected, but as the economy improves the returns has decreased. As some of our older fixed income portfolio goes to maturity, it will be hard to replace them with replacements with much of a yield since the Treasury markets are at such low levels.

On the equity side we have made 15.0% over the last 3-month period and 16.8% for the year to date.

On the other hand, our fixed portfolio has only made a return of 0.4% over the last 3 months and 5.0% since 06/01/2020. However, as we discussed the easy month in the fixed side has already been made unless something changes over the next year. We had removed the alternative investments, i.e. gold and oil and kept a small 2.0% weighting in the real estate market. There had been a 12.6% increase over the last three months in that area due to the ongoing strength in that market. On a total basis our return for the last 3 months is 9.8% and a year to date return of 13.4%. The total return on our portfolio since inception is 7.9%.

Motion: To accept the Investment report from 5/3 Intuitional Services. Motion: Messenger 2nd: Worden Aye: Messenger, Worden, English, Isley and Zessemos. Nay: None Passed: 5-0.

Old Business:

1. The District's audit was approved at the District's November meeting.
2. The Annual Report was completed and sent to the Department of Insurance.
Motion: To approve the Annual report to the IDOI. Motion: Messenger 2nd: Worden Aye: Messenger, Worden, English, Isley and Zessemos. Nay: None Passed: 5-0.
3. With the receipt of the District's Audit, Lauterbach and Amen updated the final actuarial report and GASB 67/68 report. **Motion:** To approved the updated final Actuarial report and GASB 67/68 Reports. Motion: Messenger 2nd: Isley Aye: Messenger, Isley, English, Zessemos and Worden. Nay: None Passed: 5-0.
4. With the receipt of the IDOI actuarial valuation report we were able to update the MCR to reflect both sets of numbers. **Motion:** To approve the revised MCR and forward to the District with a copy of the IDOI actuarial valuation report. Motion: Messenger 2nd: Worden Aye: Messenger, Worden, English, Isley and Zessemos. Nay: None Passed: 5-0.
5. The annual increases for 2021 were tabled at the last meeting. **Motion:** To approve the annual increases as calculated by Lauterbach and Amen. Copy attached. Motion: Isley 2nd: English. Aye: Isley, English, Messenger, Zessemos and Worden. Nay: None Passed 5-0.

Application for Membership:

None

Applications for Refunds or Benefits:

1. Norman Meske's request for reciprocity is still pending awaiting additional information from Chicago.
2. Keith Kaschub has returned to work with the District. We will request a letter from him to formally withdraw his request for disability benefits.
We discovered an uncorrected date of entry for Keith Kaschub while compiling his disability paperwork. His actual entry date was August 14, 2006 instead of August 3, 2006 his swear-in date.
Motion: To correct Keith Kaschub's entry date in the fund to August 14, 2006. Motion: Messenger 2nd: Isley. Aye: Messenger, Isley, English, Zessemos and Worden. Nay: None Passed 5-0

New Business:

1. We requested the District Board levy \$1,772,897.00 for the benefit of the Pension Fund for the next tax year. Of this amount \$37,797.00 is outside of the tax cap. We were informed the District levied the following from DuPage County for the benefit of the Pension fund: \$1,449,000.00 and an additional \$37,797.00 outside of the tax cap.
2. We had a long discussion on establishing a Funding Policy for the fund with the District. Trustee English stated he would bring this to the District Board for discussion.
3. We have no Annual Servicer Statements since we have no banking relationships with Illinois Chartered Banks covered under this provision.
4. The signature authority Resolution 21-01 was discussed. This would allow 2 members to sign in lieu of the Treasurer if she is not available. **Motion:** To pass resolution 21-10 'A Resolution establishing Signatory Authority for the Darien-Woodridge Firefighters Pension Fund". Motion: Messenger 2nd: Isley. Aye: Messenger, Isley, English, Zessemos and Worden. Nay: None Passed 5-0

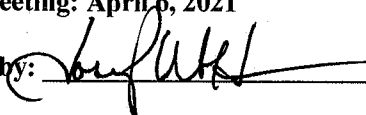
5. Carolyn presented the annual retainer for legal services from Ottosen, DiNolfo, Hasenbalg, and Castaldo for 2021. The hourly rates did not change, however, based on a review of our usage last year the total retainer dropped slightly to \$4140.00 per year. Motion: To approve the annual retainer for legal services as presented. Motion: Messenger 2nd: Worden Aye: Messenger, Worden, English, Isley and Zessemos. Nay: None Passed 5-0.
6. We reviewed the Trustee terms coming due on May 31, 2021. Wayne Messenger is up for the District appointment. The active position currently held by Mike Zessemos is also due up.

Attorney Report:

1. Carolyn discussed several issues concerning the Firefighters Investment Board. She also stated there was some talk of legal action to overturn the legislation by several groups as unconstitutional. She will keep us informed if a lawsuit is filed.
2. She also discussed some online training opportunities.

Adjournment: Motion: Isley 2nd: English 5-0 by Roll call vote. Time: 11:19 AM

Next Meeting: April 6, 2021 Time: 10:00 am

Signed by:  Joseph P. Worden, Secretary

PASSED 4-0 by Roll Call