



DARIEN-WOODRIDGE

Firefighters' Pension Fund

7550 Lyman Avenue Darien, Illinois 60561 (630) 910-2200 Fax (630) 910-2203

PENSION MEETING MINUTES

Meeting held at 7550 Lyman Avenue, Darien, Il.

Date: 09/27/2016

Time: 4:00 p.m.

Attendance:

Board Members:

- X Wayne Messenger (President-District Appointee-April 30, 2018)
- Late Seth Dale- (Active-April 30, 2018) (in at 4:09- out at 5:19)
- X Jay Worden (Retired-Secretary) (April 30, 2019)
- X Sharon Cattaneo (District Appointee-April 30, 2017)
- Late Brian Isley (Active-April 30, 2017) (In at 4:18)

Others Attending:

- X Frank Burns, Treasurer (Non-Voting)
- X Carolyn Welch Clifford, Attorney (Non-Voting)

Active Membership Attending:

D. Lambright

Retired Membership Attending:

None

Disabled Membership Attending:

None

Pension Survivors Attending:

None

Public Comment Period:

None.

Reading of the Minutes of: 04/05/16 meeting.

Motion: To waive the reading of the minutes and to accept the minutes as presented with typo corrected.

Motion: Cattaneo 2nd: Worden 3-0 by roll call vote.

Minutes of the 06/29/16 Special Meeting:

Motion: To waive the reading of the minutes and to accept the minutes as presented.

Motion: Cattaneo 2nd: Messenger 3-0 by roll call vote.

Treasurer's Report:

The Board reviewed the financial statement from Lauterbach and Amen through 08/31/2016. Copy attached. We discussed the new bookkeeping document format effective with the June 2016 report. Also, the duplicate check number issue has been resolved.

Motion: To approve the financial statement through August 31, 2016 as presented. Motion: Cattaneo 2nd: Messenger. Aye: Cattaneo, Messenger and Worden. Nay: None. Passed. 3-0

Bills and Disbursements:

Motion: To pay the pending bills: See attached. Motion: Cattaneo 2nd: Messenger.

Aye: Cattaneo, Messenger, Dale and Worden. Nay: None. Passed. 4-0

Investments:

MB Financial made their presentation on the results thru 08/31/2016. We also discussed the financial outlook for the upcoming period. The overall portfolio had a return of 2.92% for the first quarter. This was slightly below the benchmark of 3.40%. The market has recovered since the beginning of the calendar year but still remains somewhat volatile. In the fixed income side of the portfolio it is becoming hard to find good yields since the majority of the government and treasuries are at such low levels. This has caused us to use more corporate bonds. We have to be very selective on our choices because of the bond ratings.

Old Business:

1. Rick Conner's IME has shown that he continues to be disabled. We will begin the IME process in another 6 months.
2. The Fiduciary Insurance quote from Mesirow was within the 15% allowance and the bill was paid in a timely manner. Total bill was \$3,333.00.
3. Lt. Phillips has repaid the amount calculated to buy-back his time as determined by Lauterbach and Amen and approved in the special meeting on June 29th, 2016.

Application for Membership:

1. Edward Vrba was appointed as a full-time member on September 24, 2016. He has submitted a proper application and has been medically cleared. He is single and does not have any previous Tier 1 or 2 participation with any other Article 4 fund.
2. Joseph Porcaro was appointed as a full-time member on September 26, 2016. He has submitted a proper application and has been medically cleared. He is single and does not have any previous Tier 1 or 2 participation with any other Article 4 fund.

Motion: To accept Edward Vrba and Joseph Porcaro as members of the Darien-Woodridge Firefighter's Pension fund effective with their respective appointment dates as noted above. Motion: Dale, 2nd: Messenger. Aye: Dale, Messenger, Cattaneo, Isley and Worden. Nay: None Passed: 5-0.

Applications for Benefits/Refunds:

1. James Skrabel has applied for benefits based on his retirement from the Darien-Woodridge Fire District effective 009/08/2016. **Motion:** To accept his application for retirement benefits. Motion: Dale 2nd: Worden. Aye: Dale, Worden, Cattaneo, Isley and Messenger. Passed. 5-0.
2. Based on his service of 26 years, 4 months and final salary of \$ 112,428.76, he is entitled to a monthly pension of 65.83%, which equals \$6,167.96 per month. \$159.48 per year will be non-taxable. **Motion:** To approve James Skrabel's retirement pension payments based on the final calculations provided by Lauterbach and Amen, copy attached. His first month will be prorated to \$4,728.77. Motion: Dale 2nd: Worden. Aye: Dale, Worden, Cattaneo, Isley and Messenger. Pass. 5-0.
3. Mark Cooper has applied for benefits based on his retirement from the Darien-Woodridge Fire District effective 09/12/2016. **Motion:** To accept his application for retirement benefits. Motion: Dale 2nd: Cattaneo. Aye: Dale, Cattaneo, Isley, Messenger and Worden. Passed. 5-0.
4. Based on his service of 25 years, 4 months and final salary of \$ 112,428.76, he is entitled to a monthly pension of 63.33%, which equals \$5,933.74 per month. \$100.80 per year will be non-taxable. **Motion:** To approve James Skrabel's retirement pension payments based on the final calculations provided by Lauterbach and Amen, copy attached. His first month will be prorated to \$3,758.04. Motion: Dale 2nd: Cattaneo. Aye: Dale, Cattaneo, Isley, Messenger and Worden. Passed. 5-0.
5. Chief Lambright has applied for retirement effective 01/07/2017. However, we do not have his calculations completed and it will be tabled until next meeting.

New Business:

1. We are in a bit of circular logic on the annual report. We cannot file the annual report until the District's audit is completed. They cannot complete the District audit until the GASB 67/68 results are received from Lauterbach and Amen. Once this is completed we should be able to easily meet the deadline of November 30, 2016. This really occurred because we are actually a bit ahead of schedule. **Motion:** To approve the DOI Annual Report once the final financials are approved and agree with the District's audit figures. Motion: Worden 2nd: Dale Aye: Worden, Dale, Messenger, Cattaneo and Isley Passed: 5-0.


2. Jessica Fain and Dennis Dressel from Lauterbach and Amen Actuarial group made a detailed presentation on their results and recommendations for our Pension Levy for the next tax year. They went through and explained the significant differences, their methodology and changes in assumptions. Since this was the first year we have used Lauterbach and Amen for our actuarial report they are working off of results as previously prepared by our former actuary. They answered a number of relevant questions from the Board. Because their initial results were a draft we will wait until the next meeting to submit our Levy request.
3. They also presented the GASB 67/68 results as requested. Again they explained the results and assumptions in this required report. The final result will be forwarded to the auditors for their report.

Education:

1. Carolyn brought some materials for review.
2. A number of Board members are planning on attending the IPFA conference in November.
3. The AFFI Pension Conference is in October.

Adjournment: Motion: Worden 2nd: Isley 4-0 by Voice Vote. Time: 5:33 PM

Next Meeting: November 15, 2016 Time: 1600

Signed by:  Joseph P. Worden, Secretary *Approved 11/15/16 -5-0*