

MINUTES OF THE REGULAR MEETING OF THE  
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES

The regular monthly meeting of the Board of Trustees of the Darien-Woodridge Fire Protection District was held at the Darien-Woodridge Fire Protection District Station 89, 7550 Lyman Ave., Darien, Illinois on May 17, 2023.

Board Members:

Mr. James Palatine, President  
Ms. Kathy Trapp, Treasurer  
Ms. Mary Brownson, Secretary  
Mr. Brian Chaplin, Trustee  
Mr. Timothy Waz, Trustee

Chief James Karasek  
Deputy Chief Jimmy Lahanis  
Ms. Chris Hardy, Recording Secretary  
Attorney Joe Nichele

Visitors:

Mr. James Howard, Governmental Accounting and Mrs. Liz Chaplin

Trustee Palatine called the regular meeting to order at 6:30 p.m. The Pledge of Allegiance was said. Roll call: Trustee James Palatine present, Trustee Kathy Trapp present, Trustee Mary Brownson present, Trustee Brian Chaplin, Trustee Timothy Waz present. It was determined that a quorum was present.

**Reading of Minutes:**

Trustee Palatine requested a motion to dispense with the reading of the minutes of the April 19, 2023 regular meeting and approve them as written. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, abstain. 4 ayes, 0 nays, 1 abstain. Approved.

**Treasurer's Report:**

James Howard, Governmental Accounting, Inc. read the Treasurer's Financial Report for the 11 Month(s) Ended April 30, 2023 – Fiscal Year 23 which included vendors paid report and payroll. Trustee Palatine requested a motion to approve the Treasurer's Report as written. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Trustee Palatine requested a motion to approve disbursements for a total of \$602,677.98. Trustee Brownson so moved. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

#### Attorney Report:

Attorney Nichele discussed agenda items Resolution 23-R-4 Resolution Authorizing the Creation of the Decennial Committee to Study Local Efficiencies and Resolution 23-R-5 Authorizing Transfer of Certain Funds.

Attorney Nichele advised the July 2023 Board of Trustees Meeting would include establishing Decennial Committee meeting dates, determining review items, etc.

Attorney Nichele further advised the June 21, 2023 meeting would include a public hearing and presentation of the 2023-2024 Budget Ordinance.

#### Old Business:

No Old Business

#### New Business:

- a) Newly Elected Trustee Swear In – Trustee Palatine swore in newly elected Trustees Mary “Beth” Brownson, Brian Chaplin and Timothy Waz. The election of Board of Trustees officers followed.
  - a. Trustee Palatine moved to nominate himself, James Palatine to the position of President. Trustee Brownson seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
  - b. Trustee Palatine moved to nominate Mary Brownson to the position of Secretary. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
  - c. Trustee Palatine moved to nominate Kathy Trapp to the position of Treasurer. Trustee Chaplin seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- b) Approval of Capital Expenditure – Two Thermal Imager Cameras – W.S. Darley & Co. Trustee Palatine requested a motion to approve the purchase of two thermal imager cameras as presented. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- c) Motion to Approve Resolution 23-R-4 Resolution Authorizing the Creation of the Decennial Committee to Study Local Efficiencies. Trustee Brownson so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.
- d) Motion to Approve Resolution 23-R-5 Resolution Authorizing Transfer of Certain Funds. Trustee Brownson so moved. Trustee Waz seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

**Correspondence:**

Chief Karasek said no correspondence was received.

**Chief Administrator's Report:**

Overview was given by Fire Chief/Administrator Karasek.

**Deputy Chief's Report:**

Deputy Chief Lahanis provided an overview of April 2023 department calls and activities.

**Board of Fire Commissioners Report:**

Commissioner Marsiglio advised the Fire Commissioners met on May 11, 2023 for their quarterly meeting. Discussion pertaining to future new member swear in ceremonies was held. The Fire Commissioners suggested all future swear in ceremonies be conducted prior to regular board meetings. In addition all members completing probation will be congratulated at prior regular board meetings. They felt this would allow for Trustees to also become familiar with new members. The Board of Trustees was in consensus with the recommendation.

**Public Comment:**

Firefighter/Paramedic Darrell Parrish appeared before the Board representing the Darien-Woodridge Professional Firefighters Association Local No. 3437 to welcome the newly elected members.

**Closed Session:**

There was no Closed Session.

**Adjourn:**

There being no further business to discuss, Trustee Palatine requested a motion to adjourn the meeting. Trustee Waz so moved. Trustee Trapp seconded. Roll call vote: Trustee Palatine, aye; Trustee Trapp, aye; Trustee Brownson, aye; Trustee Chaplin, aye; Trustee Waz, aye. 5 ayes, 0 nays, 0 abstain. Approved.

Meeting adjourned at 7:12 p.m.

*Mary Brownson*

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Mary "Beth" Brownson, Secretary