

**MINUTES OF THE REGULAR MEETING
OF THE DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES**

The Board of Trustees of the Darien-Woodridge Fire Protection District regular monthly meeting was held at Station One located at 7550 Lyman Avenue, Darien, Illinois, 60561 on March 18, 2009.

Members present:

Mr. Robert Klein, President	Chief Wayne Messenger
Mr. George Nelson, Secretary	Deputy Chief David Lambright
Mr. Thomas Cameli, Treasurer	Bureau Director Robert Morris
Ms. Sharon Cattaneo, Trustee	Mr. Ronald J. Broida, Attorney
Mr. Frank Burns, Trustee	Ms. Kathy Trapp, Recording Secretary

Workshop called to order at 6:15 p.m. Roll call: Sharon Cattaneo present, Thomas Cameli absent, Frank Burns present, Robert Klein present, George Nelson present. It was determined that a quorum was present.

At 6:30 p.m., President Klein called the regular meeting to order. The Pledge of Allegiance was said. Kathy Trapp was the recording secretary. Roll Call: Sharon Cattaneo present, Thomas Cameli absent, Frank Burns present, Robert Klein present, George Nelson present. It was determined that a quorum was present.

Reading of Minutes:

President Klein requested a motion to waive the reading of the minutes of the February 18, 2009 regular meeting and approve them as written. George Nelson so moved. Thomas Cameli seconded. Roll call vote: Thomas Cameli aye, Frank Burns abstain, Sharon Cattaneo aye, Robert Klein aye, George Nelson aye. 4 ayes, 0 nays, 1 abstain Approved

Treasurer's Report:

Treasurer Cameli read the February Treasurer's Report that included vendors and payroll. President Klein requested a motion to approve the Treasurer's Report as written. Frank Burns so moved. Thomas Cameli seconded. Roll call vote: Sharon Cattaneo aye, Thomas Cameli aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays. Approved

President Klein requested a motion to approve disbursements including payroll for a total of \$361,425. Frank Burns so moved. Thomas Cameli seconded. Roll call vote: Thomas Cameli aye, Sharon Cattaneo aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays Approved

Attorney's Report:

Attorney Broida reported that he looked at the fire alarm monitoring request for proposal and made some edits. When the vendor is decided, the proposal should be formalized in a contract.

Old Business:

A. Fire Alarm Monitoring – Chief Messenger advised that the request for proposals went out. There was a pre-meeting with seven vendors in which several items on the RFP were clarified. The meeting attendees then went down to Station 3 to view the current equipment. All proposals are due in to the district by 5:00 p.m. on March 31, 2009. The district is anticipating entering into a 5-year contract with the successful vendor.

B. Board Appointment to Pension Board – Chief Messenger stated that there is a position on the Pension Board that is to be appointed by the President of the Board of Trustees and expires in April 2009. President Klein canvassed the Board for their opinions on filling the position. The Board decided to take the question under advisement and defer the appointment at this time.

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C. Back-Up Accounting Plan – Chief Messenger advised that D/C Lambright trained with Rich Chochola on payroll and will also train with him on the accounting system. He also indicated that he called the accounting firm of Lauterbach and Amen who advised they will be able to provide temporary accounting assistance in the event it is needed.

New Business:

A. Commissioner Leo Rasp Term Expiring – Chief Messenger advised that Leo Rasp's term expires at the beginning of June. H. James McGill, Chairman of the Board of Fire Commissioners stated that he has been in contact with Leo who indicated he is interested in being reappointed. Mr. Rasp was asked to submit his interest in writing to the Trustees.

B. Possible Review of Legal Services – tabled at this time.

Correspondence:

Overview by Chief Messenger

Fire Chief / Administrator's Report:

Chief Messenger gave highlights from his report.

Chief Messenger advised the Board of a change in office hours. New office hours are 8:00 a.m. to 4:30 p.m. rather than 8:30 a.m. to 5:00 p.m.

Attorney Broida discussed the need to review minutes from closed sessions every six months. Under the Open Meetings Act the legislature would like them to be made public as soon as practical. The Board agreed to review the minutes that were distributed and put this subject on the agenda for the next meeting.

Board of Fire Commissioners Report:

H. James McGill gave a report on the progress of the lieutenant testing process and advised that we will announce the battalion chief testing process in May.

Public Comment:

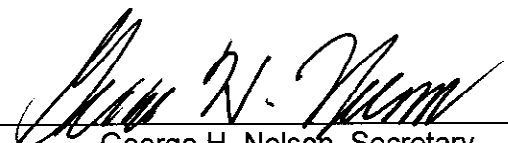
Bob Morris advised there is another CERT class coming up on April 23, 2009. CERT stands for Community Emergency Response Team.

President Klein advised he would put together some information regarding an evaluation of the Fire Chief / Administrator. The time for employee evaluations is coming, and he would like to discuss this with the Board at the next meeting.

Closed Session:

None

President Klein requested a motion to adjourn the meeting. Frank Burns so moved. Thomas Cameli seconded. Roll call vote: Thomas Cameli aye, Sharon Cattaneo aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays Approved. Meeting adjourned at 7:31 p.m.


George H. Nelson, Secretary