

**MINUTES OF THE REGULAR MEETING  
OF THE DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES**

The Board of Trustees of the Darien-Woodridge Fire Protection District regular monthly meeting was held at Station One located at 7550 Lyman Avenue, Darien, Illinois, 60561 on January 20, 2009.

**Members present:**

Mr. Robert Klein, President	Chief Wayne Messenger
Mr. George Nelson, Secretary	Deputy Chief David Lambright
Mr. Thomas Cameli, Treasurer	Bureau Director Robert Morris
Mr. Frank Burns, Trustee	Mr. Ronald J. Broida, Attorney
Ms. Sharon Cattaneo, Trustee	Ms. Kathy Trapp, Recording Secretary

Workshop called to order at 6:15 p.m. Roll call: Sharon Cattaneo present, Thomas Cameli absent, Frank Burns present, Robert Klein present, George Nelson present. It was determined that a quorum was present.

At 6:30 p.m., President Klein called the regular meeting to order. The Pledge of Allegiance was said. Kathy Trapp was the recording secretary. Roll Call: Sharon Cattaneo present, Thomas Cameli absent, Frank Burns present, Robert Klein present, George Nelson present. It was determined that a quorum was present.

**Reading of Minutes:**

President Klein requested a motion to waive the reading of the minutes of the December 2008 regular meeting and approve them as written. Frank Burns so moved. Sharon Cattaneo seconded. Trustee Cameli arrived at 6:32 p.m. Trustee Cattaneo had a correction for page 2 under "Annual Report." She indicated the minutes showed that both she and Trustee Cameli seconded. She advised Trustee Cameli was the only second. Roll call vote: Thomas Cameli aye, Sharon Cattaneo aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays Approved as corrected.

**Treasurer's Report:**

Treasurer Cameli read the December Treasurer's Report that included vendors and payroll. President Klein requested a motion to approve the Treasurer's Report as written. George Nelson so moved. Frank Burns seconded. Roll call vote: Sharon Cattaneo aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays. Approved

Treasurer Cameli requested a motion to approve disbursements including payroll for a total of \$854,454. Frank Burns so moved. Sharon Cattaneo seconded. Roll call vote: Thomas Cameli aye, Sharon Cattaneo aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays Approved

**Attorney's Report:**

No report.

**Old Business:**

- A. **Fire Alarm Monitoring** – Director Morris advised that after going through three drafts of the RFP (Request for Proposal) he is very close to having a final draft ready for review.

MINUTES OF THE MEETING OF THE  
BOARD OF TRUSTEES OF THE  
DARIEN-WOODRIDGE FIRE DISTRICT  
JANUARY 21, 2009

**New Business:**

- A. Collective Bargaining Agreement – Chief Messenger talked about the collective bargaining agreement presented and discussed at the previous meeting. President Klein requested a motion to approve the collective bargaining agreement as presented. Frank Burns so moved. George Nelson seconded. Roll call vote: Sharon Cattaneo aye, Thomas Cameli aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays Approved.
- B. Annual Report –Chief Messenger presented the first annual report of the Darien-Woodridge Fire District to the Board of Trustees. This is a comprehensive report on the activities of the fire district, particularly the last year. After board review, this report will be on our web site, [www.dwfd.org](http://www.dwfd.org), for the public to view.
- C. Fire Chief / Administrator Job Description – Chief Messenger presented the board with a job description for the Fire Chief/Administrator position. He advised that the fire chief position never had a job description, and felt it was time to put one together. The board agreed to review and comment at the next meeting if necessary.

**Correspondence:**

Chief Messenger gave an overview of correspondence.

**Fire Chief / Administrator's Report:**

Chief Messenger gave highlights from his report.

**Board of Fire Commissioners Report:**

Chief Messenger advised that the packet and schedule for Lieutenant testing had been distributed for the board's information.

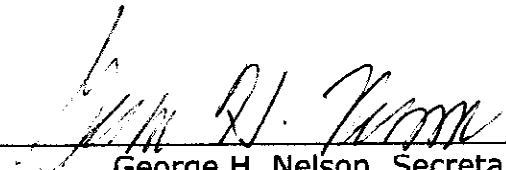
**Public Comment:**

None

**Closed Session:**

None

President Klein requested a motion to adjourn the meeting. Frank Burns so moved. George Nelson seconded. Roll call vote: Thomas Cameli aye, Sharon Cattaneo aye, Frank Burns aye, Robert Klein aye, George Nelson aye. 5 ayes, 0 nays Approved. Meeting adjourned at 7:14 p.m.

  
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George H. Nelson, Secretary